

General Services, Dept. of

707 Third Street
West Sacramento, CA 95605

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- 1) Oral Request** – (a) to view the most recent FPPC Form 700 (Statement of Economic Interests) for this public agency's top-ranking employee (e.g., Chair, Director, President, CEO, etc.);
(b) for a copy of this public agency's written guidelines for accessibility of public records.

Request made to: **Cindy Enzminger, Executive Assistant to the Director**

Guidelines Posted? **YES** Copy of Guidelines Provided? **YES** Form 700 provided? **YES**

August 2, 2006 Time in: **8:29** Time out: **9:00** Elapsed time: **31** minutes

Comments/Information: **X** Asked Requester's Identity
X Asked Requester's Affiliation
X Asked Why Records Were Sought

First employee to be contacted by security (possibly named Red) said she could not provide Form 700 because it was confidential. When handed part 2 of the request, that same employee sent the auditor to Debra Watson in Human Resources, where auditor was required to record her name, company, and phone number in the “public records request log.” The Guidelines were removed from the office wall (no other copies were available) and a photocopy was made and presented to the auditor. These initial employee contacts, the questioning of the auditor, and the requirement that she provide personal information all created a needless delay. Then, once directed to the 8th floor, Ms. Enzminger was very helpful & provided a copy of Form 700.

2) Written Request for copies of –

- a) a document that reflects the total annual compensation of this state agency's top-ranking employee (e.g., Chair, Director, President, CEO, Secretary, Commissioner, etc.)
- b) the most recent settlement agreement ending litigation in which this state agency was a defendant.

Date Records Provided (or Notified Ready): August 2, 2006 Cost: \$ 1.10 @ 10¢/page

Comments:

8/5 – received from Laurie Giberson, by mail **posted 8/2** - salary info and settlement agreement - \$1.10

8/6 - \$1.10 check remitted by mail