

Parks and Recreation, Dept. of

1416 9th Street
Sacramento, CA 95814

- 1) Oral Request** – (a) to view the most recent FPPC Form 700 (Statement of Economic Interests) for this public agency's top-ranking employee (e.g., Chair, Director, President, CEO, etc.);
 (b) for a copy of this public agency's written guidelines for accessibility of public records.

Request made to: 1) **Jan, in Reception**
 2) **Steve McNeal, Staff Counsel, Legal Office**

Guidelines Posted? **YES** Copy of Guidelines Provided? **YES** Form 700 provided? **YES**

August 2, 2006 Time in: 1) **11:56** Time out: 1) **12:05** Elapsed time: **21** minutes
 2) **2:08** 2) **2:20**

Comments/Information:

- Asked Requester's Identity
- Asked Requester's Affiliation
- Asked Why Records Were Sought

- 1) Only person that can help is out to lunch; will have to come back later.
- 2) Form 700 is in the Director's office; the Director is in a meeting in that office; so cannot get the Form 700 for viewing.

2) Written Request for copies of –

- a) a document that reflects the total annual compensation of this state agency's top-ranking employee (e.g., Chair, Director, President, CEO, Secretary, Commissioner, etc.)
- b) the most recent settlement agreement ending litigation in which this state agency was a defendant.

Date Records Provided (or Notified Ready): August 2, 2006 Cost: \$ 3.30 @ 10¢/page

Comments:

- 8/2 @ 12:46 – Laura (Personnel) phoned – walked request to Legal Affairs, who will complete
- 8/2 @ 4:00 – Matt Roy phones – documents ready, **need to pay 25¢/page**
- 8/2 @ 4:30 – Steve McNeal phones – no need to prepay - will mail documents with invoice
- 8/5 – received from Steve McNeal, by mail **posted 8/3**, Form 700 (**>1 hour**), salary info and settlement agreement - - \$3.30 @ 10¢/page
- 8/6 - \$3.30 remitted by check